

**Minutes of the Regular Meeting of the
Board of Directors of the Camden County
Joint Development Authority
February 27th, 2020**

The Board of Directors of the Camden County Joint Development Authority held a regular meeting in the Kingsland North Center conference room in Kingsland, Georgia, on February 27th 2020. There were present and participating at the meeting the following board members: Rachel Baldwin, Jeff Barker, Tanya Glazebrook, Louise Mitchell, Jim Lomis, C.B. Yadav, and Sheila Sapp. Also in attendance were James Coughlin, Darren Harper, Matt Garner and members of the public.

The meeting was called to order by the chairman at 9:00 am

Amendments to and adoption of agenda: A motion was made by Mr. Lomis, and seconded by Ms. Glazebrook to approve the agenda with the change of moving the Audit Review's location on the agenda. The board voted unanimously to approve the agenda.

Approval of the minutes of the January 23rd Regular Meeting: A motion was made by Ms. Baldwin, and seconded by Mr. Lomis to approve the minutes of the January 23rd meeting. The board voted unanimously to approve the motion; a copy of the minutes is attached.

FY 2019 Audit Review: The board called the audit firm Clifton, Lipford, Hardison & Parker to receive an overview of their audit for fiscal year 2019. A motion to accept the audit was made by Mr. Lomis and was seconded by Ms. Mitchell. The board voted unanimously to approve the motion.

Treasurer's report: Mr. Lomis reported on the year to date financials. A motion was made by Mr. Yadav, and seconded by Ms. Sapp to accept the treasurer's report. The board voted unanimously to approve the motion; copies of the financials are attached.

Executive Director's Report: Mr. Coughlin gave a detailed verbal and written report on his activities during the past month, along with current initiatives and projects. A copy of the written report is attached.

Internal Control Policy Update: Mr. Coughlin presented a draft of an updated internal control policy for the comment and consideration of the board to be approved at a future board meeting.

Industrial Park Covenants: Mr. Coughlin presented the current Covenants for the Industrial Park for the comment and consideration of the board.

Site Field Trip: The board discussed the upcoming joint site "field trip" that will be held on March 17th with the JDA Board and the Camden County Chamber of Commerce Board members.

Real Estate Commission Policy: Mr. Coughlin presented a real estate commission to the board for adoption. A motion was made by Mr. Yadav, and was seconded by Mr. Lomis to accept the policy with an additional amendment.

Executive Session, Real Estate: A motion was made by Ms. Glazebrook to go into executive session to discuss real estate matters. The motion was seconded by Mr. Lomis. The board voted unanimously to go into executive session at 10:10 am. The board returned to regular session at 11:15 am.

Beltline Energy M.O.U.: A motion was made by Ms. Glazebrook to approve the MOU between JDA and Beltline Energy with amendments. The motion was seconded by Ms. Baldwin. The board voted unanimously to approve the motion.

Adjourn: A motion was made by Ms. Baldwin, was seconded by Mr. Yadav, and approved unanimously to adjourn the meeting at 11:17 am, at which time the meeting was adjourned.

CAMDEN COUNTY JOINT DEVELOPMENT AUTHORITY

By: _____
Chairman

Date: _____

By: _____
Secretary/Treasurer

Date: _____