

**Minutes of the Regular Meeting of the  
Board of Directors of the Camden County  
Joint Development Authority  
November 15<sup>th</sup>, 2022**

The Board of Directors of the Camden County Joint Development Authority held a regular meeting in the Conference Room at the Offices of the Camden County Joint Development Authority in Kingsland, Georgia, on November 15<sup>th</sup>, 2022. There were present and participated at the meeting the following Board members: Tanya Glazebrook, Greg Lockhart, Rachel Baldwin, Jim Lomis, C.B. Yadav, and Danny Wheeler. Also, in attendance were staff members James Coughlin, Darren Harper, and Hazel Shaw.

The meeting was called to order by the Chair at 12:01 p.m. Ms. Glazebrook noted that a quorum was present for the meeting.

**Amendments to and adoption of agenda:** Chair Glazebrook asked for a motion to adopt the agenda if there were no amendments. A motion was made by Mr. Lockhart to adopt the agenda as it read. The motion was seconded by Mr. Lomis. The Board voted unanimously to approve the motion.

**Approval of the minutes of the October 13th Regular Meeting:** A motion was made by Mr. Lomis to amend the minutes of the October 13<sup>th</sup>. The motion was seconded by Mr. Lockhart. The Board voted unanimously to approve the motion; a copy of the minutes is attached.

**Treasurer's Report:** Mr. Lomis reported on the year-to-date financials as included in the Board packet. A motion was made by Mr. Yadav, and seconded by Ms. Baldwin to accept the Treasurer's report. The Board voted unanimously to approve the motion; copies of the financials are attached.

**Staff Reports:** Mr. Coughlin and Mr. Harper gave a detailed verbal and written report on their activities during the past month, along with current initiatives and projects. Copies of the written reports are attached.

**Housing Policy:** The Board was presented with a policy drafted by the Staff outlining procedures and requirements a developer will need to complete and submit before consideration of any Inducement Resolution Bonds for Workforce Housing are brought to the Board for consideration. A motion was made by Mr. Lockhart to approve the motion the Housing Policy as presented. The motion was seconded by Mr. Yadav. The Board voted unanimously to approve the motion.

**Approval of Due Diligence Extension for Cordele Sash and Door d/b/a Griffin Lumber and Hardware:** A motion was made by Mr. Lomis to approve up to a 60-day extension period for the purchase of 15.56 acres at the St. Marys Commerce Park by Cordele Sash and Door d/b/a Griffin Lumber and Hardware, with the approval of the city of St. Marys and authorize the Chair to sign the current 30-day extension. The motion was seconded by Mr. Yadav. The Board voted unanimously to approve the motion.

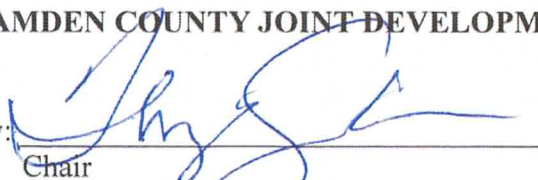
**Approval of First Amendment to Purchase and Sale Contract for PEMB:** A motion was made by Mr. Lockhart to approve the to the First Amendment to the Purchase and Sale Contract with PEMB. The motion was seconded by Ms. Baldwin. The Board voted unanimously to approve the motion.

**Approval of Georgia Transmission Power Line Easement:** A motion was made by Mr. Lomis to approve the Georgia Transmission Power Line Easement for the Camden County Industrial Park. The motion was seconded by Mr. Wheeler. The Board voted unanimously to approve the motion.

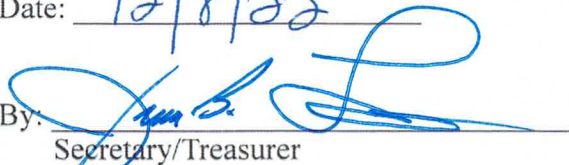
**Timetable and Process for Annual Evaluation of the Executive Director:** The Chair provided a brief overview of the process and timeline for the Annual Evaluation of the Executive Director to the Board Members. Mr. Coughlin is to submit a self-evaluation board for review and the Board Members received packets relating to the evaluation to be completed by November 30<sup>th</sup>. The Board will meet in Executive session at next meeting to complete evaluation process.

**Adjourn:** A motion was made by Ms. Baldwin, seconded by Mr. Yadav, and approved unanimously to adjourn the meeting at 12:29 pm, at which time the meeting was adjourned.

**CAMDEN COUNTY JOINT DEVELOPMENT AUTHORITY**

By:   
Chair

Date: 12/8/22

By:   
Secretary/Treasurer

Date: 12/08/2022