

**Minutes of the Regular Meeting of the
Board of Directors of the Camden County
Joint Development Authority
February 8th, 2024**

The Board of Directors of the Camden County Joint Development Authority held a regular meeting in the conference room at the Office of the Joint Development Authority in Kingsland, Georgia, on February 8th, 2024. There were present and participated at the meeting the following Board members: Greg Lockhart, Jim Lomis, Rachel Baldwin, Tanya Glazebrook, Royce Proctor, and Mark Boswell. Also, in attendance were staff members James Coughlin, Darren Harper, and Hazel Shaw.

The meeting was called to order by the Chair at 9:00 a.m. Mr. Lockhart noted that a quorum was present for the meeting.

Amendments to and adoption of agenda: Chair Lockhart asked for a motion to adopt the agenda if there were no amendments. A motion was made by Mr. Proctor to amend the Agenda to add the discussion of the sale of Parcels 4,5, and 13 at the St. Marys Commerce Park to Pigmental Studios. The motion was seconded by Mr. Lomis. The Board voted unanimously to approve the motion.

Approval of the Minutes of the January 11th Regular Meeting: A motion was made by Mr. Boswell to accept the minutes of January 11th regular meeting. The motion was seconded by Ms. Baldwin. The Board voted unanimously to approve the motion; a copy of the minutes is attached.

Treasurer's Report: Mr. Lomis reported on the year-to-date financials as included in the Board packet. A motion was made by Mr. Lomis, and seconded by Ms. Baldwin to accept the Treasurer's report. The Board voted unanimously to approve the motion; copies of the financials are attached.

Staff Reports: Mr. Coughlin and Mr. Harper gave a detailed verbal and written report on their activities during the past month, along with current initiatives and projects. Copies of the written reports are attached.

Pigmental Studios Purchase of Parcels 4, 5, and 13 at the St. Marys Commerce Park: Mr. Coughlin provided a quick overview of the previously approved purchase and sale agreements to Pigmental Studios. The agreements presented today reflects confirmation of the parcel numbers, acreage and a closing date to occur by May 31, 2024 for parcels 4, 5, and 13. After a brief discussion, a motion was made by Mr. Lomis to approved the changes on the purchase and sale agreements. It was seconded by Mr. Boswell. The Board vote to unanimously approve the motion.

Appoint Committee for Budget and Business Plan: The Chair asked for volunteers to serve on the Committee for Budget and Business Planning. After a brief discussion, Mr. Lomis, Mr. Proctor, and Chair Lockhart all volunteered and committed to serve.


Executive Session – Personnel: At 9:28 a.m. Mr. Lomis made a motion to go into Executive Session to discuss personnel matters. The motion was seconded by Ms. Glazebrook. The Board voted unanimously to go into executive session.

At 10:32 a.m., Ms. Glazebrook made the motion to return to regular session. It was seconded by Mr. Proctor and unanimously approved by the Board to return to regular session. The Board returned to regular session at 10:32 a.m.

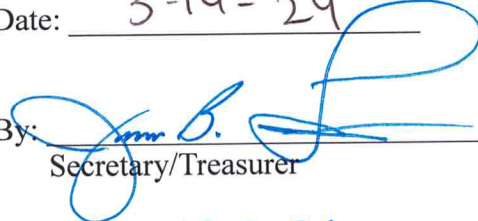
Personnel: Chair Lockhart asked for a motion pertaining to the personnel matters discussed in Executive Session. A motion was made by Mr. Lomis to recognize Mr. Coughlin’s performance as the Executive Director as in the past year with a 5% increase in annual salary and a \$2,500 bonus. The motion was seconded by Ms. Baldwin. The Board voted to unanimously approve the motion.

Adjourn Meeting: A motion was made by Ms. Glazebrook, seconded by Ms. Baldwin, and approved unanimously to adjourn the meeting at 10:33 a.m., at which time the meeting was adjourned.

CAMDEN COUNTY JOINT DEVELOPMENT AUTHORITY

By: 
Chair

Date: 3-14-24

By: 
Secretary/Treasurer

Date: 3-14-2024