

**Minutes of the Regular Meeting of the  
Board of Directors of the Camden County  
Joint Development Authority  
August 11<sup>th</sup>, 2022**

The Board of Directors of the Camden County Joint Development Authority held a regular meeting in the Sure Stay Hotel conference room in St. Marys, Georgia, on August 11<sup>th</sup>, 2022. There were present and participated at the meeting the following Board members: Tanya Glazebrook, Rachel Baldwin, Jim Lomis, C.B. Yadav, Danny Wheeler, and Louise Mitchell. Also, in attendance were staff members James Coughlin, Darren Harper, and Hazel Shaw.

The meeting was called to order by the Chair at 9:00 a.m. Ms. Glazebrook noted that a quorum was present for the meeting.

**Amendments to and adoption of agenda:** Chair Glazebrook asked for a motion to adopt the agenda if there were no amendments. A motion was made by Mr. Lomis to adopt the agenda as it read. The motion was seconded by Mr. Yadav. The Board voted unanimously to approve the motion.

**Approval of the minutes of the June 9<sup>th</sup> Regular Meeting:** A motion was made by Mr. Yadav to approve the minutes of the June 9<sup>th</sup> meeting. The motion was seconded by Mrs. Baldwin. The Board voted unanimously to approve the motion; a copy of the minutes is attached.

**Treasurer's Report – May 2022:** Mr. Lomis reported on the year-to-date financials as included in the Board packet. A motion was made by Mrs. Baldwin, and seconded by Mrs. Mitchell to accept the Treasurer's report. The Board voted unanimously to approve the motion; copies of the financials are attached.

**Treasurer's Report – June 2022:** Mr. Lomis reported on the year-to-date financials as included in the Board packet. A motion was made by Mr. Lomis, and seconded by Mr. Yadav to accept the Treasurer's report. The Board voted unanimously to approve the motion; copies of the financials are attached.

**Approve Revised FY 2023 Budget:** Mr. Coughlin provided a brief overview of the Revised Budget for FY 2023 as included in the Board Packet. A motion was made by Mr. Lomis and seconded by Mrs. Mitchell to approve the Revised Budget for FY 2023. The Board voted unanimously to approve the motion.

**Staff Reports:** Mr. Coughlin and Mr. Harper gave a detailed verbal and written report on their activities during the past month, along with current initiatives and projects. Copies of the written reports are attached.

**Approve Contract with Auditing Firm:** The Board voted to move forward with the proposal presented by the auditing firm of Mauldin & Jenkins for a term of five years at the June 2022 Board Meeting. Mr. Coughlin gave a brief overview of the Contract (Engagement Letter) received from Mauldin and Jenkins to secure their services. The Contract is required to be submitted and approved annually by the Board. A motion was made by Mr. Lomis to approve the contract, subject

to Mr. Coughlin verifying that the Auditing firm does provide an opinion on the audit report. The motion was seconded by Mr. Yadav. The Board voted unanimously to approve the motion.

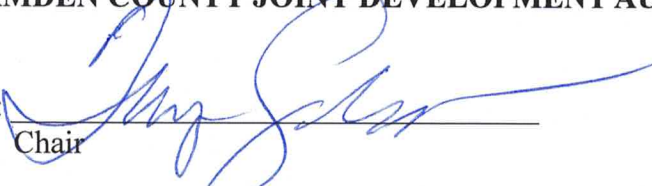
**Approve Camden County Industrial Park Land Clearing Costs:** Mr. Coughlin provided an overview of the Contractor's proposal and the Staff's recommendation to clear one parcel of land at the Camden County Industrial Park. After a brief discussion, a motion was made by Mr. Wheeler and seconded by Mr. Lomis, to approve the Contractor's cost proposal and the Staff's recommendation to clear one parcel of land at the Camden County Industrial Park. The Board voted unanimously to approve the motion.

**Approve Camden County Industrial Park Land Mowing Costs:** Mr. Coughlin provided an overview of the Contractor's proposal and the Staff's recommendation to mow and maintain the one parcel of land to be cleared at the Camden County Industrial Park. After a brief discussion, a motion was made by Mr. Lomis and seconded by Mrs. Mitchell, to table this matter until the parcel of land at the Camden County Industrial Park is cleared and to revisit the Contractor's and Staff's proposal to consider the cost to mow and maintain the cleared parcel. The Board voted unanimously to approve the motion.

**Executive Session for Real Estate:** At 9:37 a.m. Mrs. Baldwin made a motion to go into Executive Session to discuss real estate matters. The motion was seconded by Mr. Lomis. The Board voted unanimously to go into executive session. At 10:11 a.m. Mr. Yadav made the motion to return to regular session. It was seconded by Mr. Lomis and unanimously approved by the Board to return to regular session. The Board returned to regular session at 10:11 a.m.

**Adjourn:** A motion was made by Mr. Yadav, seconded by Mrs. Mitchell, and approved unanimously to adjourn the meeting at 10:11 am, at which time the meeting was adjourned.

**CAMDEN COUNTY JOINT DEVELOPMENT AUTHORITY**

By:   
Chair

Date: 9-28-2022

By:   
Secretary/Treasurer

Date: Sept 8, 2022