

**Minutes of the Regular Meeting of the
Board of Directors of the Camden County
Joint Development Authority
January 16th, 2025**

The Board of Directors of the Camden County Joint Development Authority held a regular meeting in the conference room at the Office of the Joint Development Authority in Kingsland, Georgia, on January 16th, 2025. There were present and participated at the meeting the following Board members: Royce Proctor, Tanya Glazebrook, C.B. Yadav, Danny Wheeler, Jay Lassiter, Robert Baird, and Ken Kessler. Also, in attendance were staff members James Coughlin and Darren Harper.

The meeting was called to order by the Vice - Chair Royce Proctor at 2:00 p.m. Mr. Proctor noted that a quorum was present for the meeting.

Welcoming of New Board Members: Mr. Coughlin introduced three new board members. Mr. Jay Lassiter, representing St. Marys; Mr. Ken Kessler representing Kingsland; and Mr. Robert Baird representing Woodbine. All three new members were welcomed by the Board.

Amendments to and adoption of agenda: Vice - Chair Proctor asked for a motion to adopt the agenda if there were no amendments. A motion was made by Ms. Glazebrook to adopt the agenda as it read. The motion was seconded by Mr. Yadav. The Board voted unanimously to approve the motion.

Approval of the Minutes of the December 12th Regular Meeting: A motion was made by Ms. Glazebrook to accept the minutes of December 12th regular meeting. The motion was seconded by Mr. Yadav. Board Member Mr. Lassiter abstained from voting. The remaining Board voted unanimously to approve the motion; a copy of the minutes is attached.

Election of Officers for 2025: Vice-Chair Proctor proposed a slate of officers including Ms. Glazebrook for Chairperson and Mr. Wheeler as Vice-Chair. Mr. Yadav made a motion to approve the slate as presented. The motion was seconded by Mr. Lassiter. Ms. Glazebrook abstained from voting. Mr. Wheeler was not available to vote. The remaining Board Members voted unanimously to accept the proposed election of officers. Mr. Proctor explained that the Board would elect a Treasurer once Camden County made their appointment at their next Commissioners meeting.

Treasurer's Report by James Coughlin: Mr. Coughlin reported on the year-to-date financials as included in the Board packet. A motion was made by Mr. Proctor, and seconded by Mr. Yadav to accept the financial reports presented. The Board voted unanimously to approve the motion; copies of the financials are attached.

Staff Reports: Mr. Coughlin and Mr. Harper gave a detailed verbal and written report on their activities during the past month, along with current initiatives and projects. Copies of the written reports are attached.

Schedule Annual Evaluation of Executive Director: The Chair indicated that the annual evaluation of the Executive Director usually occurs in November/December, but business circumstances prevented that timing and therefore the evaluation will be scheduled for Executive Session at the February meeting. Mr. Coughlin will prepare a self-evaluation on completion of the Business Plan in advance and Directors will be sent the usual grading format once his report is completed.

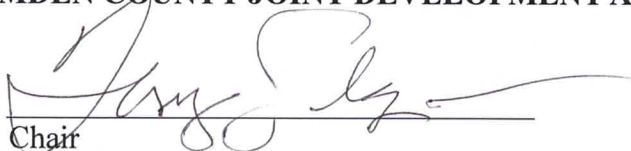
Executive Session – Real Estate: At 2:30 p.m. Mr. Lassiter made a motion to go into Executive Session to discuss real estate matters. The motion was seconded by Mr. Proctor. The Board voted unanimously to go into executive session.

At 3:25 p.m., Mr. Baird made the motion to return to regular session. It was seconded by Mr. Yadav and unanimously approved by the Board to return to regular session.

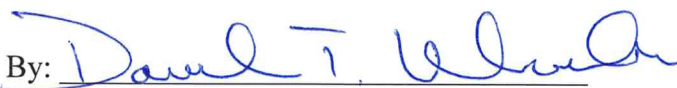
Ratification of industrial property purchase agreement: A motion was made by Mr. Kessler to ratify the purchase and sale agreement for industrial property. The motion was seconded by Mr. Lassiter. The Board voted to unanimously approve the Motion.

Adjourn Meeting: A motion was made by Mr. Yadav, seconded by Mr. Baird, and approved unanimously to adjourn the meeting at 3:40 p.m., at which time the meeting was adjourned.

CAMDEN COUNTY JOINT DEVELOPMENT AUTHORITY

By: 
Chair

Date: _____

By: 
Vice-Chair

Date: 2/13/25